



**MARIN SCHOOLS INSURANCE AUTHORITY
MANAGEMENT COMMITTEE MEETING AGENDA**

**Thursday, April 18, 2024
9:00 a.m.**

This meeting will be held via teleconference using [Zoom](#).

Meeting ID: 838 4376 3775

Passcode: 883000

All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento CA; Tamalpais Union High, 395 Doherty Drive, Larkspur CA; Reed Union Elementary, 277 A Karen Way, Tiburon CA; Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael CA; San Rafael High School, 310 Nova Albion Way, San Rafael CA; Mill Valley Elementary, 411 Sycamore Avenue, Mill Valley CA; Ross Elementary, 9 Lagunitas Road, Ross, CA; and Kentfield Elementary, 750 College Ave, Kentfield CA.*

Each location is accessible to the public and members of the public may address the MSIA Management Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Amanda Bistolfo at (916) 244-1190 or amanda.bistolfo@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Management Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Amanda Bistolfo at (916) 244-1190 or amanda.bistolfo@sedgwick.com.

Page

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**

MANAGEMENT COMMITTEE	
Member	District
Mr. Corbett Elsen	Tamalpais Union
Mr. Carlos Estrella	Reed Union
Ms. Bree Brown	MCOE/Rurals
Mr. Bob Marcucci	San Rafael Elementary and High School
Ms. Michele Rollins	Mill Valley Elementary
Ms. Carol Slender	Ross Elementary School District
Ms. Raquel Rose	Kentfield Elementary



3. **APPROVAL OF AGENDA AS POSTED (OR AMENDED)** **A**
4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5. **CONSENT CALENDAR** – If the Committee would like to discuss any item listed, it may be pulled from the Consent Calendar. **A**
- 6 *A. Minutes of the February 1, 2024, Management Committee Meeting
- 9 *B. Cash Disbursements for October 27, 2023, to March 31, 2024
- 10 *C. Treasurer’s Report as of December 31, 2023
- 54 *D. Internal Financial Statements as of December 31, 2023
- 56 *E. Member Contingency Fund as of December 31, 2023, with interest
- 57 *F. Contract Between Total Compensation Systems and MSIA for Dental/Vision Actuarial Services
- 62 *G. AB218 Revived Liability Self Funding Plan Preliminary Invoices
- 74 *H. Dental Program Actuarial Study – Total Compensation Systems
- 82 *I. Vision Program Actuarial Study – Total Compensation Systems
Recommendation: Approval of the Consent Calendar.
6. **PRESENTATIONS**
- 91 *A. Draft Actuarial Study for the Workers’ Compensation Program as of December 31, 2023, and Extrapolated to June 30, 2024 – Ziruo Wang, Aon Risk Solutions **A**
Recommendation: Staff recommends the Management Committee receive and file the 2024/25 Workers’ Compensation Program Actuarial Study.
7. **WORKERS’ COMPENSATION MATTERS**
- 92 *A. Workers’ Compensation Program Third Party Administrator Contract with Intercare – Sarah Centeno, Workers’ Compensation Program Manager **A**
Recommendation: Staff recommends approval of the draft contract amendment for renewal terms as proposed for Workers’ Compensation Claims Administration services with Intercare through June 30, 2027.
8. **POOLED PROPERTY AND LIABILITY PROGRAMS**
- 99 *A. Updates from Keenan – Kyle McKibbin, Keenan & Associates **I**
Recommendation: For discussion and/or action if necessary.
9. **DENTAL AND VISION MATTERS**
- 113 *A. Consideration of Enhancement Options for Dental and Vision Programs – Debra DeSpain, Keenan & Associates **A**
Recommendation: For discussion and/or action if necessary.



- 118 *B. Miller Creek Dental Plans Buy Up Options – Debra DeSpain, Keenan & Associates **A**
Recommendation: Approve Miller Creek School District to provide the buy-up options as presented effective October 1, 2024.

10. JPA FINANCIAL MATTERS

- 120 *A. Preliminary 2024/25 Budget – Mike Neff, Finance Manager **A**
Recommendation: Staff recommends the Management Committee recommend to the Board of Directors the approval of the 2024/25 Draft Budget, as presented, with pending adjustments to reflect the actual excess/reinsurance rates for the Property, Liability and Workers’ Compensation Programs, as well as the renewal information for the Dental & Vision Programs, once they are ascertained.

11. JPA ADMINISTRATIVE MATTERS

- 129 *A. Resolution of Proposed Meeting Dates for 2024/25– Jaesa Cusimano, Executive Director **A**
Recommendation: Staff recommends the Board of Directors approve Resolution 23-01, Establishing Meeting Dates for the 2023/24 Program Year.

- 131 *B. Consideration of Proposal from Farley Consulting Services for a Workers’ Compensation Claims Audit in 2024 and 2025 and a Property/Liability Claims Audit in 2025 – Jaesa Cusimano, Executive Director **A**
Recommendation: Staff recommends that the Management Committee approve the pricing proposal from Farley Consulting Services to complete MSIA’s 2024 and 2025 workers’ compensation claims audit and 2025 property/liability claims audit.

- C. Executive Directors Report – Jaesa Cusimano, Executive Director **I**
Recommendation: For discussion and/or action if necessary.

12. CLOSING COMMENTS

This time is reserved for comments by Committee members and staff and to identify matters for future Committee business.

- A. Management Committee
- B. Staff

13. ADJOURNMENT



Notices:

- The next Board of Directors meeting is scheduled to be held on Thursday, May 16, 2024, via teleconference starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, June 20, 2024, via teleconference starting at 9:00 a.m.