



**MARIN SCHOOLS INSURANCE AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA**

**Thursday, May 18, 2023  
9:00 a.m.**

This meeting will be held via teleconference using [Zoom](#).

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All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Bolinas-Stinson Union, 125 Olem-Bolinas Road, Bolinas CA; Miller Creek Elementary, 380 Nova Albion Way, San Rafael, CA; Kentfield Elementary, 750 College Ave, Kentfield CA; MCOE 1111 Las Gallinas Ave, San Rafael, CA; Lagunitas Elementary, 1 Lagunitas School Road, San Geronimo, CA; Larkspur- Corte Madera Elementary, 230 Doherty Drive, Larkspur, CA; Marin Pupil Transportation Agency, 325 Doherty Drive, Larkspur, CA; Mill Valley Elementary, 411 Sycamore Ave, Mill Valley, CA; Novato Unified, 1015 Seventh Street, Novato, CA; Reed Union Elementary, 277 A Karen Way, Tiburon, CA; Ross Elementary, 9 Lagunitas Road, Ross CA; Ross Valley Elementary, 110 Shaw Drive, San Anselmo, CA; San Rafael Elementary and High School, 310 Nova Albion Way, San Rafael CA; Sausalito Marin City, 200 Phillips Drive, Marin City, CA; and Tamalpais Union High, 395 Doherty Drive,*

Each location is accessible to the public and members of the public may address the MSIA Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kelly Vanni at (916) 244-1150 or [kelly.vanni@sedgwick.com](mailto:kelly.vanni@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Kelly Vanni at (916) 244-1150 or [kelly.vanni@sedgwick.com](mailto:kelly.vanni@sedgwick.com).

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

\*Indicates attachments are included in this agenda.  
A = Action Item

5. **CONSENT CALENDAR** – If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 5 \*A. Minutes of the November 10, 2022, Board of Directors Meeting  
9 \*B. Cash Disbursement Report for April 2023  
10 \*C. Treasurer’s Report as of March 31, 2023  
51 \*D. Workers’ Compensation Memorandum of Coverage for 2023/24  
64 \*E. Delta Dental and Vision Premium and Claims Report  
66 \*F. Memo from Doug Alliston Regarding Teleconferences Post-COVID  
*Recommendation: Staff recommends approval of the Consent Calendar.*
6. **STAFFING MATTERS**
- 68 \*A. Consideration of Appointment of Jaesa Cusimano as MSIA Executive Director  
*Recommendation: The Board consider appointing Jaesa Cusimano as MSIA Executive Director effective May 18, 2023.*
7. **ACTUARIAL STUDIES**
- 69 \*A. Draft Actuarial Study for the Workers’ Compensation, Liability and Property Programs as of December 31, 2022, and Extrapolated to June 30, 2023 – Ziruo Wang, Aon Risk Solutions  
*Recommendation: Staff recommends the Board of Directors receive and file the 2023/24 Actuarial Studies.*
8. **WORKERS’ COMPENSATION PROGRAM**
- 232 A. Excess Workers’ Compensation Renewal & Market Update – Nasreen Kopecky, Arthur J. Gallagher & Company  
*Recommendation: Staff recommends the Board provide direction to MSIA’s workers’ compensation insurance broker to execute a renewal with the options presented.*
9. **POOLED PROPERTY AND LIABILITY PROGRAMS**
- 264 A. Northern California ReLiEF Update – Kyle McKibbin, Keenan & Associates  
*Recommendation: For discussion and/or action if necessary.*
10. **JPA FINANCIAL MATTERS**
- 265 \*A. SELF AB218 Assessment Update and Consideration of Resolution No. 23-02  
*Recommendation: Staff recommends adoption of a resolution directing payment of MSIA member districts’ SELF liability invoices, funded from MSIA liability program surplus.*
- B. 2023/24 Operating Budget – Mike Neff, Finance Manager  
*Recommendation: Staff recommends the Board of Directors approve the 2023/24 Draft Budget, as presented, with pending adjustments to reflect the actual cyber liability and excess cyber liability rates once they are ascertained.*

\*Indicates attachments are included in this agenda.

[A = Action Item I = Information Item]\* I didn’t see this anywhere on the agenda

**11. DENTAL AND VISION PROGRAMS**

- 302 A. Dental and Vision Programs Update – Debra DeSpain, Keenan & Associates  
*Recommendation: For discussion and/or action, if necessary.*
- 321 B. Request for Reimbursement for Dental Costs from Mill Valley School District – Debra DeSpain, Keenan & Associates  
*Recommendation: Discuss and provide direction to staff.*

**12. JPA ADMINISTRATIVE MATTERS**

- 322 \*A. Review of Strategic Initiatives – Jaesa Cusimano, Sedgwick
- Cyber Liability
  - Uses of Equity
  - Employment Practices Liability Exposures
  - Self-Insured Retention Analysis
- Recommendation: For discussion and/or action if necessary.*
- 323 \*B. President’s Report – Corbett Elsen, President
- Resolution 23-01 – Establishing Meeting Dates for the 2023/24 Program Year
- Recommendation: Staff recommends the Board of Directors approve Resolution 23-01, Establishing Meeting Dates for the 2023/24 Program Year.*
- 325 \*C. Proposed Draft Contract between Sedgwick and MSIA – Jon Paulsen, Executive Director  
*Recommendation: Staff will not be making a recommendation on this item.*

**13. NOMINATIONS**

- 338 \*A. Election of Management Committee and Proposed Officers – Jaesa Cusimano, Sedgwick  
*Recommendation: For discussion and/or action if necessary.*

**14. CLOSING COMMENTS**

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

**15. ADJOURNMENT**

**Notices:**

- The next Management Committee meeting is scheduled to be held on Thursday, October 12, 2023, via teleconference, starting at 9:00 a.m.
- The next Board of Directors Meeting will be determined by approval of the 2023/24 Meeting Calendar.

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