



**MARIN SCHOOLS INSURANCE AUTHORITY
MANAGEMENT COMMITTEE MEETING AGENDA**

**Thursday, April 20, 2023
9:00 a.m.**

This meeting will be held via teleconference using [Zoom](#).

All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento CA; Tamalpais Union High, 395 Doherty Drive, Larkspur CA; Reed Union Elementary, 277 A Karen Way, Tiburon CA; Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael CA; San Rafael High School, 310 Nova Albion Way, San Rafael CA; Mill Valley Elementary, 411 Sycamore Avenue, Mill Valley CA; and Ross Elementary, 9 Lagunitas Road, Ross, CA.*

Each location is accessible to the public and members of the public may address the MSIA Management Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kelly Vanni at (916) 244-1150 or kelly.vanni@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Management Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Kelly Vanni at (916) 244-1150 or kelly.vanni@sedgwick.com.

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**

MANAGEMENT COMMITTEE	
Member	District
Mr. Corbett Elsen	Tamalpais Union
Mr. Carlos Estrella	Reed Union
Ms. Kate Lane	MCOE/Rurals
Mr. Bob Marcucci	San Rafael Elementary and High School
Ms. Michele Rollins	Mill Valley Elementary
Ms. Carol Slender	Ross Elementary School District



3. **APPROVAL OF AGENDA AS POSTED (OR AMENDED)** **A**

4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **CONSENT CALENDAR** – If the Committee would like to discuss any item listed, it may be pulled from the Consent Calendar. **A**
 - *A. Minutes of the January 31, 2023, Management Committee Meeting
 - *B. Cash Disbursements for October 27, 2022 to March 31, 2023
 - *C. Treasurer’s Report as of December 31, 2022
 - *D. Internal Financial Statements as of December 31, 2022
 - *E. SELF - AB218 Annual Report
 - *F. Workers’ Compensation TPA Contract Renewal for 2023/24
 - *G. Proposed Contract for Workers’ Compensation Claims Audit Services for 2023
 - *H. Proposed Contract for Property and Liability Claims Audit Services for 2023
 - *I. Proposed Renewal Contract with Keenan for Rent-A-Safety Professional (RASP) Training Services

Recommendation: Approval of the Consent Calendar.

6. **JPA FINANCIAL MATTERS** **A**
 - *A. Preliminary 2023/24 Budget – Mike Neff, Finance Manager
Recommendation: Staff recommends the Management Committee recommend to the Board of Directors the approval of the 2023/24 Draft Budget, as presented, with pending adjustments to reflect the actual excess/reinsurance rates for the Property, Liability and Workers’ Compensation Programs, as well as the renewal information for the Dental & Vision Programs, once they are ascertained.

7. **WORKERS’ COMPENSATION MATTERS** **A**
 - *A. CarivaCare Nurse Triage Contract Renewal – Sarah Centeno, Workers’ Compensation Program Manager
Recommendation: Staff recommends the Management Committee approve the CarivaCare contract for 23/24 through 25/26 with the new flat fee structure of \$155 per claim filed.

8. **POOLED PROPERTY AND LIABILITY PROGRAMS** **I**
 - A. Northern California ReLiEF Update – Kyle McKibbin, Keenan & Associates
Recommendation: For discussion and/or action if necessary.



9. JPA ADMINISTRATIVE MATTERS

- *A Review of Strategic Initiatives – Jaesa Cusimano, Sedgwick **I**
- Cyber Liability
 - Uses of Equity
 - Employment Practices Liability Exposures
- Recommendation: For discussion and/or action if necessary.*
- *B. Resolution of Proposed Meeting Dates for 2023/24 – Jaesa Cusimano, Sedgwick **A**
- Recommendation: Staff recommends the Board of Directors approve Resolution 23-01, Establishing Meeting Dates for the 2023/24 Program Year.*
- *C. Proposed Draft Contract between Sedgwick and MSIA – Jon Paulsen, Executive Director **A**
- Recommendation: Staff will not be making a recommendation on this item.*
- D. Executive Directors Report – Jon Paulsen, Executive Director **I**
- Recommendation: For discussion and/or action if necessary.*
- E. President’s Report – Corbett Elsen, Tamalpais Union High **I**
- Recommendation: For discussion and/or action if necessary.*

10. CLOSING COMMENTS

This time is reserved for comments by Committee members and staff and to identify matters for future Committee business.

- A. Management Committee
- B. Staff

11. ADJOURNMENT

Notices:

- The next Board of Directors meeting is scheduled to be held on Thursday, May 18, 2023, via teleconference, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on *TBD* via Zoom starting at 9:00 a.m.