



**MARIN SCHOOLS INSURANCE AUTHORITY
MANAGEMENT COMMITTEE MEETING AGENDA**

**Thursday, April 21, 2022
9:00 a.m.**

This meeting will be held via teleconference using the [Zoom platform](#).

All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento CA; Tamalpais Union High, 395 Doherty Drive, Larkspur CA; Reed Union Elementary, 277 A Karen Way, Tiburon CA; Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael CA; Bolinas-Stinson Union School District, 125 Olem-Bolinas Road, Bolinas CA; San Rafael High School, 310 Nova Albion Way, San Rafael CA; and Mill Valley Elementary, 411 Sycamore Avenue, Mill Valley CA.*

Each location is accessible to the public and members of the public may address the MSIA Management Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Deni Banyard at (916) 244-1178 or deni.banyard@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Management Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Deni Banyard at (916) 244-1178 or deni.banyard@sedgwick.com.

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**

MANAGEMENT COMMITTEE	
Member	District
Mr. Corbett Elsen	Tamalpais Union
Mr. Carlos Estrella	Reed Union
Ms. Kate Lane	MCOE/Rurals
Mr. Bob Marcucci	San Rafael Elementary and High School
Ms. Michele Rollins	Mill Valley Elementary
Mr. John Carroll	Bolinas-Stinson Elementary



3. **APPROVAL OF AGENDA AS POSTED (OR AMENDED)** **A**

4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **CONSENT CALENDAR** – If the Committee would like to discuss any item listed, it may be pulled from the Consent Calendar. **A**
 - *A. Minutes of the October 14, 2021, Management Committee Meeting
 - *B. Cash Disbursements for October 27, 2021 to March 31, 2022
 - *C. Treasurer’s Report as of December 31, 2021
 - *D. Delta Dental Premium and Claims Report
 - *E. Vision Service Plan Report Premium and Claims Report
 - *F. Intercare Response to Workers’ Compensation Claims Audit
Recommendation: Approval of the Consent Calendar

6. **JPA FINANCIAL MATTERS** **A**
 - *A. Preliminary 2022/23 Budget – Katie O’Brien, Finance Manager
Recommendation: Staff recommends the Management Committee recommend to the Board of Directors the approval of the 2022/23 Draft Budget, as presented, with pending adjustments to reflect the actual excess/reinsurance rates for the Property and Liability and Workers’ Compensation Programs, as well as the renewal information for the Dental & Vision Programs, once they are ascertained.

7. **WORKERS’ COMPENSATION MATTERS**
 - *A. Workers’ Compensation Claims Audit Services for 2021 – Sarah Centeno, Workers’ Compensation Program Manager **A**
Recommendation: Staff recommends that the Management Committee approve the pricing proposal from Farley Consulting Services to complete MSIA’s 2022 workers’ compensation claims audit.
 - *B. Workers’ Compensation TPA Contract Renewal **A**
Recommendation: Staff recommends the Management Committee recommend to the Board of Directors the extension of the current Intercare third party workers’ compensation claims administration contract from July 1, 2022 through June 30, 2023 per the terms of the existing agreement.

8. **POOLED PROPERTY AND LIABILITY PROGRAMS**
 - A. Northern California ReLiEF Update – Kyle McKibbin, Keenan & Associates **I**
Recommendation: For discussion and/or action if necessary.
 - B. Cyber Security Initiatives – Kyle McKibbin, Keenan & Associates **I**
Recommendation: For discussion and/or action if necessary.



9. JPA ADMINISTRATIVE MATTERS

- *A. Update to Governing Documents – Jon Paulsen, Executive Director A
Recommendation: Staff recommends the Management Committee recommend to the Board of Directors approval of the updated MSIA Policies and Procedures as presented.
- *B. Executive Directors Report – Jon Paulsen, Executive Director I
Recommendation: For discussion and/or action if necessary.
- *C. President’s Report – Corbett Elsen, Tamalpais Union High I
Recommendation: For discussion and/or action if necessary.

10. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claim:
 - MASN-309054, Marin County Office of Education
- B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.

11. CLOSING COMMENTS

This time is reserved for comments by Committee members and staff and to identify matters for future Committee business.

- A. Management Committee
- B. Staff

12. ADJOURNMENT

Notices:

- The next Board of Directors meeting is scheduled to be held on Thursday, May 19, 2022, via teleconference, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on *TBD* at the MCOE, starting at 9:00 a.m.