



**MARIN SCHOOLS INSURANCE AUTHORITY  
SPECIAL BOARD OF DIRECTORS MEETING AGENDA**

**Friday, May 27, 2022  
9:00 a.m.**

This meeting will be held using the Zoom platform.  
\*web conference information available upon request

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All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconference locations are as follows: Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; Tamalpais Union High, 395 Doherty Drive, Larkspur, CA; Reed Union Elementary, 277 A Karen Way, Tiburon, CA; Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA; Bolinas-Stinson Union School District, 125 Olem-Bolinas Road, Bolinas, CA; San Rafael High School, 310 Nova Albion Way, San Rafael, CA; Mill Valley Elementary, 411 Sycamore Avenue, Mill Valley, CA; Miller Creek Elementary, 380 Nova Albion Way, San Rafael, CA; Kentfield Elementary, 750 College Ave, Kentfield, CA; Lagunitas Elementary, 1 Lagunitas School Road, San Geronimo, CA; Larkspur-Corte Madera Elementary, 230 Doherty Drive, Larkspur, CA; Marin Pupil Transportation Agency, 325 Doherty Drive, Larkspur, CA; Novato Unified, 1015 Seventh Street, Novato, CA; Ross Elementary, 9 Lagunitas Road, Ross, CA; Ross Valley Elementary, 110 Shaw Drive, San Anselmo, CA; Sausalito Marin City, 200 Phillips Drive, Marin City, CA.

Each location is accessible to the public and members of the public may address the MSIA Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Deni Banyard at (916) 244-1178 or [deni.banyard@sedgwick.com](mailto:deni.banyard@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Ms. Banyard.

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**Page**

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by

\*Indicates attachments are included in this agenda.  
A = Action Item

law. Comments will be limited to five minutes per person and twenty minutes in total.

**5. CONSENT CALENDAR** – If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5. \*A. Minutes of November 4, 2022, Board of Directors Meeting
- 11. \*B. Cash Disbursement Report April 2022
- 12. \*C. Treasurer’s Report as of March 31, 2022
- 50. \*D. Workers’ Compensation Quarterly Review Ended December 31, 2021
- 52. \*E. Delta Dental and Vision Premium and Claims Report

*Recommendation: Staff recommends approval of the Consent Calendar.*

**6. ACTUARIAL STUDIES**

- 54. \*A. Draft Actuarial Study for the Workers’ Compensation Program as of December 31, 2021, and Extrapolated to June 30, 2022 – Ziruo Wang, Aon Risk Solutions

*Recommendation: Staff recommends the Board of Directors receive and file the 2022/23 Workers’ Compensation Program Actuarial Study.*

**7. WORKERS’ COMPENSATION PROGRAM**

- 125. A. Excess Workers’ Compensation Renewal & Market Update – Nasreen Kopecky, Arthur J. Gallagher & Company

*Recommendation: Staff recommends the Board provide direction to MSIA’s workers’ compensation insurance broker to execute a renewal with the option presented.*

**8. POOLED PROPERTY AND LIABILITY PROGRAMS**

- 149. A. Northern California ReLiEF Update – Kyle McKibbin, Keenan & Associates  
*Recommendation: For discussion and/or action if necessary.*
- 150. B. Cyber Security Initiatives – Kyle McKibbin, Keenan & Associates  
*Recommendation: For discussion and/or action if necessary.*

**9. JPA FINANCIAL MATTERS**

- 151. \*A. 2022/23 Operating Budget – Katie O’Brien, Finance Manager  
*Recommendation: Staff recommends the Board of Directors the approval of the 2022/23 Operating Budget, as presented, with pending adjustments to reflect the actual cyber liability and excess cyber liability rates once they are ascertained.*

**10. JPA ADMINISTRATIVE MATTERS**

- 169. \*A. Update to Governing Documents  
*Recommendation: Staff recommends the Board of Directors approval of the updated MSIA Policies and Procedures as presented.*
- 233. \*B. President’s Report – Corbett Elsen, President
  - Resolution 22-01 – Establishing Meeting Dates for the 2022/23 Program Year  
*Recommendation: Staff recommends the Board of Directors approve Resolution 22-01, Establishing Meeting Dates for the 2022/23 Program*

\*Indicates attachments are included in this agenda.

[A = Action Item I = Information Item]\* I didn’t see this anywhere on the agenda

*Year.*

235. \*C. Resolution Recognizing Board Member Jeffery Lippstreu
- Resolution 22-02
- Recommendation: Staff recommends the Board of Directors approve Resolution 22-02, Resolution Recognizing Board Member Jeffery Lippstreu.*

**11. NOMINATIONS**

237. \*A. Election of Management Committee and Proposed Officers – Jon Paulsen, Executive Director
- Recommendation: For discussion and/or action if necessary.*

**12. CLOSED SESSION**

239. Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority. The following matters may be discussed:
- A. Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the following claim:
    - MASN-309054, Marin County Office of Education
  - B. Pursuant to Government Code Section 54957.1, the Board will report in open session any reportable action taken in closed session.

**13. REPORT FROM CLOSED SESSION**

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**14. DENTAL AND VISION PROGRAMS**

240. A. Dental and Vision Programs Update – Debra DeSpain, Keenan & Associates
- Recommendation: For discussion and/or action, if necessary.*

**15. CLOSING COMMENTS**

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

**16. ADJOURNMENT**

**Notices:**

- The next Management Committee meeting is scheduled to be held on Thursday, October 13, 2022, location TBD, starting at 9:00 a.m.
- The next Board of Directors Meeting will be determined by approval of the 2022/23 Meeting Calendar.

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