



**MARIN SCHOOLS INSURANCE AUTHORITY
SPECIAL BOARD OF DIRECTORS MEETING AGENDA**

**Tuesday, May 18, 2021
9:00 a.m.**

This meeting will be held using the Zoom platform.
*web conference information available upon request

All portions of this meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

Page

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) A**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4 5. CONSENT CALENDAR** – If the Board would like to discuss any item listed, it A
may be pulled from the Consent Calendar.
 - 5** *A. Minutes of the February 1, 2021, Special Board of Directors Meeting
 - 13** *B. Cash Disbursement Report April 2021
 - 14** *C. Internal Financial Statements as of December 31, 2020
 - 23** *D. Treasurer’s Report as of March 31, 2021
 - 57** *E. Workers’ Compensation Quarterly Review Ended December 31, 2020

*Indicates attachments are included in this agenda.
A = Action Item

- 59 *F. Workers' Compensation Memorandum of Coverage 2021/22 Program Year
- 72 *G. Property and Casualty Claims Administration Services Agreement with Keenan & Associates
- 87 *H. Wildfire Assessment Services Agreement with Keenan & Associates
Recommendation: Staff recommends approval of the Consent Calendar.
- 6. ACTUARIAL STUDIES**
- 97 *A. Draft Actuarial Study for the Workers' Compensation Program, and Property and Liability Programs, as of December 31, 2020, and Extrapolated to June 30, 2021 – Mujtaba Dattoo, Aon Risk Solutions
Recommendation: Staff recommends the Board of Directors receive and file the 2021/22 Workers' Compensation Program Actuarial Study, and the 2021/22 Liability and Property Program Study.
- 7. WORKERS' COMPENSATION PROGRAM**
- 260 A. Excess Workers' Compensation Renewal & Market Update – Nasreen Kopecky, Arthur J. Gallagher & Company
Recommendation: Staff recommends that the Board provide direction to MSIA's workers' compensation insurance broker to execute a renewal with the option being presented.
- 8. JPA FINANCIAL MATTERS**
- 261 *A. MSIA Annual Investment Portfolio Summary and Annual Review of Policy 300.12 Investment of Funds – Carlos Oblites, Chandler
Recommendation: Staff recommends the Board of Directors approve the proposed revisions to the Investment Policy.
- 331 *B. 2021/22 Operating Budget – Katie O'Brien, Finance Manager
Recommendation: Staff recommends the Board of Directors approve the 2021/22 Operating Budget, as presented.
- 9. NOMINATIONS**
- 345 *A. Election of Management Committee and Proposed Officers – Jon Paulsen, Executive Director
Recommendation: Staff recommends the Board of Directors appoint Mr. Bob Marcucci, Member-at-Large, for the term of July 1, 2021 through June 30, 2022. Additionally, staff recommends appointment of the slate of Officers, as presented, for the term July 1, 2021 through June 30, 2023.
- 10. JPA ADMINISTRATIVE MATTERS**
- 348 *A. President's Report – Corbett Elsen, President
• Resolution 20-01 – Establishing Meeting Dates for the 2021/22 Program Year
Recommendation: Staff recommends the Board of Directors approve Resolution 20-01, Establishing Meeting Dates for the 2021/22 Program Year.

11. CLOSED SESSION

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority. The following matters may be discussed:

- A. Request for Settlement Authority: **A**
 - 1. MSBG-540364
 - 2. MSBE-376702

- B.
 - Workers' Compensation Settlement Update **I**
 - Property & Liability Settlement Update
- C. Pursuant to Government Code Section 54956.9(c), the Board will hold a closed session to discuss litigation as defined in that section:
 - 1. Schools Excess Liability Fund Workers' Compensation Program (WC Claim MASN – 309054, MCOE/Rurals)

12. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

13. CLOSING COMMENTS

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

14. ADJOURNMENT

Notices:

- The next Management Committee meeting is scheduled to be held on Thursday, June 10, 2021, via Zoom, starting at 9:00 a.m.
- The next Board of Directors Meeting will be determined by approval of the 2021/22 Meeting Calendar.