



Marin Schools Insurance Authority Management Committee Meeting Agenda

Thursday, April 22, 2021
9:00 a.m.

This meeting will be held using the Zoom platform
***web conference information available upon request**

All portions of this meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the MSIA Management Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

1. Call to Order

2. Introductions

Management Committee

Member	District
Mr. Corbett Elsen	Tamalpais Union
Mr. Carlos Estrella	Reed Union
Ms. Kate Lane	MCOE/Rurals
Ms. Michele Rollins	Mill Valley Elementary
Mr. John Carroll	Bolinas-Stinson Elementary
Mr. Jeff Lippstreu	Lagunitas Elementary
Ms. Kirsten Starsiak	Kentfield Elementary

3. Approval of Agenda as Posted (or Amended)

4. Public Comments

This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. Consent Calendar

If the Committee would like to discuss any items listed, it may be pulled from the Consent Calendar.

- A. Minutes of the October 15, 2020, Management Committee Meeting*
- B. Cash Disbursements for February – March 2021*
- C. Delta Dental Report*
- D. Vision Service Plan Report*
- E. Annual Report 2019/20*

Recommendation: Management Committee approve the Consent Calendar.

6. JPA Financial Matters

- A. Preliminary 2021/22 Budget – Katie O’Brien, Finance Manager*

Recommendation: Staff recommends the Management Committee recommend to the Board of Directors the approval of the 2021/22 Draft Budget, as presented, with pending adjustments to reflect the actual excess/reinsurance rates for the Property and Liability Programs, as well as the renewal information for the Dental & Vision Programs, once they are ascertained.

7. Pooled Property and Liability Programs

- A. Northern California ReLiEF Update – Kyle McKibbin, Keenan & Associates*

Recommendation: For discussion and/or action if necessary.

- B. Wildfire Assessments Update – Frank Cardoza, Keenan & Associates*

Recommendation: For discussion and/or action if necessary.

- C. Loss Control Rent-A-Safety Personnel (RASP), Loss Control Hazardous Material Compliance (HMI), and Property and Liability Claims Administration (PLCA) Contracts – Kyle McKibbin, Keenan & Associates*

Recommendation: Staff recommends the Management Committee approve the Loss Control Rent-A-Safety Personnel (RASP) for the term of July 1, 2021, through June 30, 2023; the Hazardous Material Compliance (HMI) contract with Keenan & Associates for term July 1, 2021, through June 30, 2025; and recommend to the Board of Directors approval of the Property and Liability Claims Administration (PLCA) contract with Keenan & Associates for the term July 1, 2021, through June 30, 2025.

8. Dental & Vision Program

- A. 2020 Calendar Year Utilization Review – Debra DeSpain and Kelly Hall, Keenan & Associates*

Recommendation: For discussion and/or action if necessary.

- B. Dental and Vision Programs Update – Katie O’Brien, Finance Manager*

Recommendation: For discussion and/or action if necessary.

9. JPA Administrative Matters

A. Executive Director's Report – Jon Paulsen, Executive Director*

- Management Committee Member-at-Large Nomination
- Resolution of Proposed Meeting Dates for the 2021/22 Program Year

Recommendation: For discussion and/or action if necessary..

10. Closing Comments

This time is reserved for comments by Committee members and staff and to identify matters for future Committee business.

- A. Management Committee
- B. Staff

11. Adjournment

Notices

- The next Board of Directors meeting is scheduled to be held on Thursday, May 20, 2020, via web conference, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, June 11, 2020, via web conference, starting at 9:00 a.m.