



Marin Schools Insurance Authority Special Board of Directors Meeting Agenda

**Thursday, November 5, 2020
9:00 a.m.**

**This meeting will be held using the Zoom platform
*web conference information available upon request**

All portions of this meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

1. Call to Order

2. Introductions

3. Approval of Agenda as Posted (or Amended)

4. Public Comments

This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. Consent Calendar

If the Board would like to discuss any items listed, it may be pulled from the Consent Calendar.

- A. Minutes of the May 21, 2020, Board of Directors Meeting*
- B. Cash Disbursement Report October 2020*
- C. Treasurer's Report as of June 30, 2019*
- D. 2018/19 Public Self Insurers Annual Report *
- E. First & Second Quarter Workers' Compensation Program Oversight Report*

*Indicates attachments are included in this agenda.

- F. Delta Dental Report*
- G. Vision Services Plan REport*
Recommendation: Staff recommends approval of the Consent Calendar.

6. Pooled Property and Liability Program

- A. Property and Liability Programs Update – Kyle McKibbin, Keenan & Associates*
Recommendation: For discussion and/or action if necessary.
- B. Wildfire Assessment Update – Kyle McKibbin, Keenan & Associates, and Frank Cardoza, Keenan & Associates, and Jon Paulsen, Executive Director
Recommendation: For discussion and/or action if necessary.

7. Nominations

- A. Election of Officers and Appointment of Management Committee Members – Jon Paulsen, Executive Director *
Recommendation: Staff recommends the Board appoint a new slate of Officers, and corresponding Management Committee Members, to be effective January 1, 2021.

8. JPA Financial Matters

- A. Financial Audit for the Fiscal Year Ended June 30, 2020 – Jon Paulsen, Executive Director, and Katie O’Brien, Director of Finance and Accounting, Sedgwick *
Recommendation: Information only.

9. JPA Administrative Matters

- A. Executive Director’s Report – Jon Paulsen, Executive Director*
 - SELF AB218 Capitalization Update
 - Contracts: Keenan & Associates and Intercare
 - Crime and Public Officials’ E&O Coverage for MSIA
 - Strategic Planning Session for 2021

Recommendation: Staff recommends the Board of Directors i) approve contract renewals with Keenan & Associates for P&L claims administration, P&L risk control services and follow-up audits, workers’ compensation risk control services, and hazardous materials inventory, and ii) authorize execution of a one-year extension of services with Intercare.

10. Dental and Vision Programs

- A. Dental and Vision Programs Update – Jon Paulsen, Executive Director, and Kelly Hall and Debra DeSpain, Keenan & Associates*
Recommendation: For discussion and/or if necessary.

11. Pooled Workers’ Compensation Program

- A. Workers’ Compensation Stewardship Report – Sarah Centeno, Workers’ Compensation Program Manager; Danielle Buri, Intercare; and Cheryl Cabrera, Cariva Care*
Recommendation: Information only.

*Indicates attachments are included in this agenda.

- B. Update on the Workers' Compensation Program Senate Bill 1159 – Sarah Centeno, Workers' Compensation Program Manager, and Danielle Buri-Beaton, Intercare*
Recommendation: For discussion and/or action if necessary.

12. Closing Comments

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

13. Adjournment

Notices

- The next Strategic Planning Session is scheduled to be held on Monday, February 1, 2021, Via Zoom, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, April 22, 2021, at the MCOE, starting at 9:00 a.m.
- The next Board of Directors meeting is scheduled to be held on Thursday, May 20, 2021, at the MCOE, starting at 9:00 a.m.