



Marin Schools Insurance Authority Management Committee Meeting Agenda

**Thursday, October 15, 2020
9:00 a.m.**

**This meeting will be held using the Zoom platform
*web conference information available upon request**

All portions of this meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 244-1185 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Management Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

1. Call to Order

2. Introductions

Management Committee

Member	District
Ms. Debbie Wolfe	Ross Elementary
Mr. Yancy Hawkins	Novato Unified
Mr. Corbett Elsen	Tamalpais Union High
Ms. Kate Lane	MCOE/Rurals
Mr. Carlos Estrella	Reed Union
Mr. Doug Marquand	San Rafael Elementary and High
Ms. Kirsten Starsiak	Kentfield Elementary

3. Approval of Agenda as Posted (or Amended)

4. Public Comments

This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. Consent Calendar

If the Committee would like to discuss any items listed, it may be pulled from the Consent Calendar.

- Minutes of the April 23, 2020, Management Committee Meeting*
- Cash Disbursements for June, July, August, and September 2020*
- Unaudited Financial Statements as of March 31, 2020*
- Delta Dental Report*
- Vision Service Plan Report*

Recommendation: Management Committee approve the Consent Calendar.

6. POOLED WORKERS' COMPENSATION PROGRAM

A. Update on the Workers' Compensation Program Senate Bill 1159 – Sarah Centeno, Workers' Compensation Program Manager, and Danielle Buri-Beaton, Intercare*

Recommendation: For discussion and/or action if necessary.

7. JPA Administrative Matters

A. NorCal ReLiEF 2020/21 Program and Keenan SafeSchools Update – Kyle McKibbin, Keenan & Associates*

Recommendation: For discussion and/or action if necessary.

B. Wildfire Assessment Update – Kyle McKibbin and Frank Cardoza, Keenan & Associates, and Jon Paulsen, Executive Director

Recommendation: For discussion and/or action if necessary.

8. Pooled Dental & Vision Program

A. Dental and Vision Programs Budgeting Update – Sulaiman Arsala, Finance Manager*

Recommendation: For discussion and/or action if necessary.

B. Dental and Vision Program Update – Jon Paulsen, Executive Director, and Kelly Hall and Debra DeSpain, Keenan & Associates

Recommendation: For discussion and/or action if necessary.

Pursuant to Government Code Section 54957.1, the Committee must report in open session any action, or lack thereof, taken in closed session.

9. JPA Administrative Matters

A. Staff Reports – Jon Paulsen, Executive Director*

- Self ab218 Capitalization Update
- Board, Officer, and Management Committee Nominations
- Contracts: Sampson, Sampson, & Patterson; Total Compensation System; Keenan & Associates; and Intercare

*Indicates attachments are included in this agenda.

- Crime and Public Officials' E&O Coverage for MSIA
Recommendation: Staff recommends the Management Committee i) approve a three-year contract extension for Sampson, Sampson & Patterson for financial auditing services, ii) approve a one-year contract for Total Compensation Systems, Inc. for dental and vision program actuarial studies, iii) request formal renewal proposals from Keenan & Associates for P&L claims administration, P&L risk control services and follow-up audits, workers' compensation risk control services, and hazardous materials inventory, and iv) advance the Intercare contract to the MSIA Board for approval of a one-year extension of services.

10. Closing Comments

This time is reserved for comments by Committee members and staff and to identify matters for future Committee business.

- A. Management Committee
- B. Staff

11. Adjournment

Notices

- The next Board of Directors meeting is scheduled to be held on Thursday, November 5, 2020, via Zoom, starting at 9:00 a.m.
- The next Strategic Planning Session is scheduled to be held on Monday, February 1, 2021, at TBD, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, April 22, 2021, at the MCOE, starting at 9:00 a.m.