



**MARIN SCHOOLS INSURANCE AUTHORITY
MANAGEMENT COMMITTEE MEETING AGENDA**

**Miller Creek Elementary School District
380 Nova Albion Way
San Rafael, CA 94903**

**Thursday, October 17, 2019
9:00 a.m.
San Rafael, CA 94903**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Management Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**

MANAGEMENT COMMITTEE	
Member	District
Ms. Debbie Wolfe	Ross Elementary
Mr. Yancy Hawkins	Novato Unified
Mr. Corbett Elsen	Tamalpais Union High
Mr. Rick Bagley	Ross Valley Elementary
Ms. Kate Lane	MCOE/Rurals
Mr. Carlos Estrella	Reed Union
Mr. Doug Marquand	San Rafael Elementary and High

- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

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- 4 5. **CONSENT CALENDAR** – If the Committee would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 5 *A. Cash Disbursements for June, July, August, and September 2019
- 6 *B. Delta Dental Report
- 7 *C. Vision Service Plan Report
- 8 *D. Keenan Executive Summary, Finance/Executive Committee & Board of Directors Meeting, May 2 & 3, 2019
Recommendation: Management Committee approve the Consent Calendar.
- 10 6. **FINANCIAL MATTERS**
- A. Appointment of Finance Manager, Sulaiman Arsala – Jon Paulsen, Executive Director
Recommendation: Staff recommends the Board of Directors appoint Sulaiman Arsala as MSIA’s Finance Manager, effective October 17, 2019
- 13 7. **FINANCIAL MATTERS**
- *A. Unaudited Financial Statements for the Fiscal Year Ended June 30, 2019 – Sulaiman Arsala, Finance Manager
Recommendation: Staff recommends the Management Committee recommend the Board of Directors accept the unaudited financial statements for the fiscal year ended June 30, 2019.
- 26 *B. Dental and Vision Program Update – Jon Paulsen, Executive Director, and Sulaiman Arsala, Finance Manager
Recommendation: For discussion and/or action if necessary.
- 30 8. **POOLED PROPERTY AND LIABILITY PROGRAMS**
- *A. NorCal ReLiEF and Keenan SafeSchool Update – Tesia Bell, Keenan & Associates
Recommendation: For discussion and/or action if necessary.
- 31 9. **POOLED WORKERS’ COMPENSATION PROGRAM**
- A. Update on the Workers’ Compensation Third Party Administrator Transition Process – Sarah Centeno, Workers’ Compensation Program Manager
Recommendation: For discussion and/or action if necessary.
- 33 10. **JPA ADMINISTRATIVE MATTERS**
- *A. Staff Reports – Jon Paulsen, Executive Director
- Strategic Planning Update
 - Streamlining Update
 - Contract for Property and Liability Claims Audit Services
 - Sedgwick Acquisition of York
- Recommendation: For discussion and/or action if necessary.*

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11. CLOSING COMMENTS

This time is reserved for comments by Committee members and staff and to identify matter for future Committee business.

- A. Management Committee
- B. Staff

12. ADJOURNMENT

Notices:

- The next Board of Directors meeting is scheduled to be held on Thursday, November 14, 2019, at the MCOE, starting at 9:00 a.m.
- The Next Strategic Planning Session is scheduled to be held on Monday, February 3, 2020, at Embassy Suites, San Rafael, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, April 23, 2020, at the MCOE, starting at 9:00 a.m.