



Marin Schools Insurance Authority Board of Directors Meeting Agenda

**Thursday, May 21, 2020
9:00 a.m.**

**This meeting will be held using the Zoom platform.
*web conference information available upon request**

All portions of this meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

1. Call to Order

2. Introductions

3. Approval of Agenda as Posted (or Amended)

4. Public Comments

This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. Consent Calendar

If the Board would like to discuss any items listed, it may be pulled from the Consent Calendar.

A. Minutes of the November 14, 2019, Board of Directors Meeting*

B. Cash Disbursement Report April 2020*

C. Internal Financial Statements as of December 31, 2019*

D. Workers' Compensation Memorandum of Coverage 2020/21 Program Year*

E. Draft Actuarial Study for the Workers' Compensation Program as of December 31, 2019, and Extrapolated to June 30, 2020*

*Indicates attachments are included in this agenda.

- F. MSIA Annual Investment Portfolio Summary*
- G. 2020 Strategic Planning Session Executive Summary*
Recommendation: Staff recommends approval of the Consent Calendar

6. Workers' Compensation Program

- A. Excess Workers' Compensation Renewal & Market Update – Nasreen Kopecky, Arthur J. Gallagher & Company
Recommendation: Staff recommends that the Board provide direction to MSIA's workers' compensation insurance broker to execute a renewal with the option being presented.
- B. Workers' Compensation Program Manager Update – Sarah Centeno, Workers' Compensation Program Manager
Recommendation: Information only.

7. Pooled Property and Liability Programs

- A. Nor Cal ReLiEF (NCR) Update – Kyle McKibbin, Keenan & Associates*
Recommendation: For discussion and/or action, if necessary.
- B. Property and Casualty Claims Administration Services Agreement with Keenan & Associates – Kyle McKibbin, Keenan & Associates and Jon Paulsen, Executive Director*
Recommendation: Staff recommends the Board of Directors approve the extended contract pricing with Keenan & Associates for Third Party Claims Administration Services for Property and Liability Programs.

8. Dental and Vision Programs

- A. Dental and Vision Programs Update – Kelly Hall, Keenan & Associates
Recommendation: For discussion and/or action, if necessary.

9. JPA Financial Matters

- A. 2020/21 Operating Budget – Sulaiman Arsala, Finance Manager*
Recommendation: Staff recommends the Board of Directors approve the 2020/21 Operating Budget, as presented.

10. Nominations

- A. Election of Management Committee and Proposed Officers – Jon Paulsen, Executive Director*
Recommendation: Staff recommends the Board of Directors appoint Mr. Carlos Estrella, and Mr. Doug Marquand, Member-at-Large, for the term of July 1, 2020 through June 30, 2022. Additionally, staff is seeking a recommendation and appointment for the Member-at Large position, replacing Rick Bagley, for the term May 21, 2020 through June 30, 2021.

11. JPA Administrative Matters

A. President's Report – Debbie Wolfe, President

- Resolution 19-01 – Establishing Meeting Dates for the 2020/21 Program Year*

Recommendation: Staff recommends the Board of Directors approve Resolution 19-01, Establishing Meeting Dates for the 2020/21 Program Year.

B. Executive Reports – Jon Paulsen, Executive Director

- SELF Assessment - AB218
- Summary from Covid-19 Town Hall Meeting

Recommendation: Staff recommends that the Board of Directors authorize staff to continue accumulating MSIA Member historical data and estimated liabilities from SELF JPA, and work with MSIA Board Counsel to draft an MSIA resolution taking over these liabilities, for final approval at the November 5, 2020 MSIA Board of Directors meeting (or via Special Board meeting if necessary).

12. Closing Comments

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

13. Adjournment

Notices

- The next Management Committee meeting is scheduled to be held on Thursday, June 14, 2020, at the MCOE, starting at 9:00 a.m.
- The next Board of Directors Meeting will be determined by approval of the 2020/21 Meeting Calendar.