



## **Marin Schools Insurance Authority Special Board of Directors Meeting Agenda**

**Thursday, November 14, 2019  
9:00 a.m.**

**Marin County Office of Education  
1111 Las Gallinas Avenue  
San Rafael, CA 94903**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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**1. Call to Order**

**2. Introductions**

**3. Approval of Agenda as Posted (or Amended)**

**4. Public Comments**

This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**5. Consent Calendar**

If the Board would like to discuss any items listed, it may be pulled from the Consent Calendar.

- A. Minutes of the May 9, 2019, Board of Directors Meeting; and Minutes of the May 23, 2019, Special Board of Directors Meeting\*
- B. Cash Disbursement Report October 2019\*
- C. Program Year Accounting for Workers' Compensation/Property/Liability through June 30, 2019
- D. Treasurer's Report as of June 30, 2019\*
- E. Unaudited Financial Statements for the Fiscal Year Ended June 30, 2019\*
- F. 2018/19 Public Self Insurers Annual Report \*
- G. First & Second Quarter Workers' Compensation Program Oversight Report\*
- H. 2018/19 Annual Report\*

\*Indicates attachments are included in this agenda.

- I. Dental Coalition Services Agreement Exhibit C, Effective October 1, 2019\*
  - J. Vision Coalition Services Agreement Exhibit C, Effective October 1, 2019\*  
*Recommendation: Staff recommends approval of the Consent Calendar.*
- 6. Appointment**
- A. Appointment of Finance Manager, Sulaiman Arsala – Jon Paulsen, Executive Director\*  
*Recommendation: Staff and the Management Committee recommend the Board of Directors appoint Sulaiman Arsala as MSIA’s Finance Manager, effective July 15, 2019.*
- 7. JPA Financial Matters**
- A. Financial Audit for the Fiscal Year Ended June 30, 2019 – Sulaiman Arsala, Finance Manager; and Bill Patterson, Sampson, Sampson & Patterson, LLP\*  
*Recommendation: Recommendation: Staff recommends the Board of Directors receive and file the financial audit for the fiscal year ended June 30, 2019, as presented.*
  - B. Investment Portfolio Transfer of Funds – Sulaiman Arsala, Finance Manager\*  
*Recommendation: Staff recommends the Board approve a transfer from LAIF of \$2 million in December 2019 to the investment portfolio managed by Chandler in order to recognize a higher yield in the longer term portfolio.*
- 8. Pooled Workers’ Compensation Program**
- C. Workers’ Compensation Stewardship Report – Sarah Centeno, Workers’ Compensation Program Manager; Danielle Buri, Intercare; and Cheryl Cabrera, Cariva Care  
*Recommendation: Information only.*
- 9. Pooled Property and Liability Program**
- A. Northern California ReLiEF Updates – Kyle McKibbin, Keenan & Associates  
*Recommendation: For discussion and/or action if necessary.*
  - B. Wildfire Assessment Update – Kyle McKibbin, Keenan & Associates, and Frank Cardoza, Keenan & Associates  
*Recommendation: For discussion and/or action if necessary.*
- 10. JPA Administrative Matters**
- A. Executive Director’s Report – Jon Paulsen, Executive Director
    - Strategic Planning Update
    - Streamlining Update
    - Sedgwick Acquisition of York*Recommendation: For discussion and/or action if necessary.*

**11. Closed Session**

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority. The following matters may be discussed:

- A. Workers' Compensation Settlement Update
- B. Property and Liability Settlement Update

**12. Report from Closed Session**

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**13. Closing Comments**

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

**14. Adjournment**

**Notices**

- The next Strategic Planning Session is scheduled to be held on Monday, February 3, 2020, at Novato Unified School District, starting at 9:00 a.m.
- The next Management Committee meeting is scheduled to be held on Thursday, April 23, 2020, at the Marin COE, starting at 9:00 a.m.
- The next Board of Directors meeting is scheduled to be held on Thursday, May 21, 2020, at the Marin COE, starting at 9:00 a.m.