



## **Marin Schools Insurance Authority Special Board of Directors Meeting Agenda**

**Thursday, March 28, 2019  
9:00 a.m.**

**Dixie School District  
380 Nova Albion Way  
San Rafael, CA 94903**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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**1. Call to Order**

**2. Introductions**

**3. Approval of Agenda as Posted (or Amended)**

**4. Public Comments**

This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**5. Consent Calendar**

If the Board would like to discuss any items listed, it may be pulled from the Consent Calendar.

A. 2019 Strategic Planning Session Executive Summary\*

B. Cash Disbursements for February 2019\*

C. Delta Dental Report\*

D. Vision Service Plan Report\*

E. Dental Program Actuarial Study – Total Compensation Systems, Inc.\*

F. Vision Program Actuarial Study – Total Compensation Systems, Inc.\*

G. Workers' Compensation Quarterly Review - Ended December 31, 2018\*

H. NCR Executive Summary, Claims & Coverage Committee Meeting –  
December 5, 2018\*

- I. NCR Executive Summary, Underwriting/ Member Services Committee Meeting – December 7, 2018\*
  - J. NCR Executive Summary, Risk Management Committee Meeting – December 14, 2018\*  
*Recommendation: Staff recommends approval of the Consent Calendar.*
- 6. Pooled Workers’ Compensation Program**
- A. Workers’ Compensation Third Party Administrator Selection – MSIA Ad Hoc Committee  
*Recommendation: Staff will not be making a recommendation due to the potential conflict with the current Third Party Administrator York Risk Services, Inc.*
- 7. Closed Session**
- Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers’ compensation losses, or public liability losses incurred by the Joint Powers Authority. The following matters may be discussed:
- Global settlement of the following Ross School District claims:
    - MSBN-550559
    - MSBL-550108
    - MSBM-550321
    - MSBN-550463
- 8. Report from Closed Session**
- Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.
- 9. JPA Financial Matters**
- A. Draft Actuarial Study for the Workers’ Compensation Program, and Property and Liability Programs, as of December 31, 2018, and Extrapolated to June 30, 2019 – Mujtaba Dato, Aon Risk Solutions\*  
*Recommendation: Staff recommends the Board of Directors receive and file the 2019/20 Workers’ Compensation Program Actuarial Study, and the 2019/20 Liability and Property Program Study.*
  - B. Interim Financial Statements as of and for the Six-Month Period Ended December 31, 2018 – Nancy Broadhurst, Finance Manager\*  
*Recommendation: Staff recommends the Board of Directors approve the Interim Financial Statements as of December 31, 2018*
- 10. Pooled Property and Liability Program**
- A. Excess Property & Liability Program Renewal Update – Kyle McKibbin, Keenan & Associates  
*Recommendation: For discussion and/or action, if necessary.*

**11. . JPA Administrative Matters**

A. Executive Director's Report – Jon Paulsen, Executive Director

- Governance Streamlining
- Succession Planning

*Recommendation: Staff recommends that the Board of Direction provide direction on next Governance Streamlining steps and recommended Board Members for Officer and Committee participation.*

**12. Closing Comments**

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors
- B. Staff

**13. Adjournment**

**Notices**

- The next Finance Committee meeting is scheduled to be held on Thursday, April 25, 2019, at the MCOE, starting at 8:00 a.m.
- The next Nominating Committee meeting is scheduled to be held Thursday, April 25, 2019, at the MCOE, following the Finance Committee meeting.
- The next Management Committee meeting is scheduled to be held on Thursday, April 25, 2019, at the MCOE, at 9:00 a.m.
- The next Board of Directors meeting is scheduled to be held on Thursday, May 9, 2019, at the MCOE, starting at 9:00 a.m.