



Marin Schools Insurance Authority Board of Directors Meeting Agenda

**Monday, September 18, 2017
9:00 a.m.**

**Marin County Office of Education
1111 Las Gallinas Avenue
San Rafael, CA 94903**

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or by fax at (916) 244-1199. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Marin Schools Insurance Authority Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

1. Call to Order

2. Introductions

3. Approval of Agenda as Posted (or Amended)

4. Public Comments

This time is reserved for members of the public to address the Board relative to matters of the Marin Schools Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. Consent Calendar

If the Board would like to discuss any items listed, it may be pulled from the Consent Calendar.

- A. Minutes of the March 11, 2017, Board of Directors Meeting and Minutes of the July 19, 2017, Special Board of Directors Meeting*
- B. Cash Disbursement Report May, June, July and August 2017*
- C. Delta Dental Report*
- D. Vision Services Plan Report*
- E. Property Claims Settlement Report*
- F. Treasurer's Report as of June 30, 2017*
- G. First and Second Quarter Workers' Compensation Program Oversight Report*
- H. MSIA's Conflict of Interest Code, Approved July 22, 2017*
- I. Chandler Asset Management – Notice of Ownership Change*

*Indicates attachments are included in this agenda.

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- J. Chandler Asset Management – Quarterly Investment Report as of June 30, 2017*
- K. Northern California ReLiEF Executive Summary, Claims and Coverage Committee Meeting, June 7, 2017*
- L. Northern California ReLiEF Executive Summary, Underwriting/Member Services Committee Meeting, June 16, 2017*
- M. Northern California ReLiEF Executive Summary, Risk Management Committee Meeting, June 23, 2017*
- N. Northern California ReLiEF Executive Summary, Finance Committee Meeting, August 11, 2017*
- O. Northern California ReLiEF Executive Summary, Executive Committee Meeting, August 11, 2017*
- P. Keenan SafeSchools August 2017 Newsletter*
- Q. Keenan SafeSchools September 2017 Newsletter*
Recommendation: Staff recommends approval of the Consent Calendar.

6. Closed Session

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority. The following matters may be discussed:

- A. Request for Settlement Authority:
 - 1. MSBL – 549974 Ross Elementary
 - 2. MSBM – 550300 Lagunitas Elementary
 - 3. MSBG – 533663 San Rafael High
 - 4. MSBL – 550256 Tamalpais Union High
- B. Settlement Update

7. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

8. JPA Financial Matters

- A. Unaudited Financial Statements for the Fiscal Year Ended June 30, 2017 – Evalina Cheng, Finance Manager*
Recommendation: The Management Committee recommends the Board of Directors approve the experience modification factor calculations, as presented, to be used for the 2018/19 Budget.

9. Pooled Workers' Compensation Program

- A. Self-Insured Workers' Compensation Stewardship Report – Judi Bals, Workers' Compensation Program Manager, Jon Pease, York Risk Services Group, Inc.; Caitlin Valcic, PDI; and Cheryl Cabrera, Encompass*
Recommendation: For discussion and/or action if necessary.

10. Pooled Liability and Property Programs

- A. NorCal ReliEF 2017/18 Program Renewal Binders and Update – Kyle McKibbin, Keenan & Associates

Recommendation: For discussion and/or action, if necessary.

11. JPA Administrative Matters

- A. President’s Report – Deborah Wolfe, President

- Schools Excess Liability Fund Workers’ Compensation Program (SELF) Litigation Update

Recommendation: For discussion and/or action, if necessary.

- B. Executive Director’s Report – Jennifer Jobe, Executive Director*

- New Board of Directors Representatives
- SELF Excess Workers’ Compensation Program Assessment Update and Invoice
- Employee Assistance Program (EAP) Update

Recommendation: For discussion and/or action if necessary.

12. Closing Comments

This time is reserved for comments by Board members and staff and to identify matters for future Board business.

- A. Board of Directors

- B. Staff

13. Adjournment

Notices

- The next Management Committee meeting is scheduled to be held on Thursday, October 12, 2017, at the Marin COE, starting at 9:00 a.m.
- The next Board of Directors meeting is scheduled to be held on Thursday, November 2, 2017, at the Marin COE, starting at 9:00 a.m.